অসম চৰকাৰ
GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL :::::::::ASSAM ENGINEERING COLLEGE
Website: aec.ac.in Jalukbari, Guwahati- 781013 E-mail: principal@aec.ac.in

NOTICE

Redressal of Student Grievances – Contact Nodal Officer (Student Affairs)

This is to inform all students that the institution has designated **Nodal Officer for Student Affairs** to address, facilitate, and resolve any issues or grievances you may be facing on campus.

Students shall approach the Nodal Officer with any concerns, feedback, or problems related to the following areas:

- **Academics:** Issues regarding timetables, course registrations, internal assessments, classroom facilities, etc.
- **Hostel & Amenities:** Concerns about room allotments, mess food quality, hygiene, Wi-Fi, or hostel discipline.
- **Student Activities:** Support or approvals needed for cultural fests, sports events, clubs, and technical societies.
- **General Campus Life:** Any other student-centric welfare or administrative hurdles.
- **Grievances:** If any student wants to lodge any complaint via email, the email id is given below.

How to reach the Nodal Officer:

- **Nodal Officer Student Affairs:** Prof. Kishore Das, HOD Physics Dept.
- **Office Location:** 2nd Floor, Canteen Building
- **Contact Number:** 9181017713
- **Email Address:** safc@aec.ac.in
- **Meeting Hours:** 12:00 Noon to 1:00 PM on working days except Saturday

Please ensure that you bring your student ID card and present your concerns or applications in a clear, written format or via email.

(Dr. Amrita Ganguly)
Principal
Assam Engineering College
Guwahati-13.
Dated...06/11/2026

Memo No : AEC/SWD/ 2401

\Copy to:
1. Prof. Kishore Das, HOD Physics Dept.
2. GS/SWS, AECSU.
3. Dealing Assistants, SWD.

Principal
Assam Engineering College
Guwahati-13.